

# 2018 Cooperstown Artisan Festival

Otsego County Campus 193 Main Street, Cooperstown

September 1<sup>st</sup> 10:00am – 5:00pm (Rain or Shine)

September 2<sup>nd</sup> 10:00am – 5:00pm (Rain or Shine)



Cooperstown has a rich artistic history and was the host to an Arts & Crafts show for nearly 50 years. The Cooperstown Chamber of Commerce is pleased to once again offer this opportunity, bringing the festival back to the downtown area. For two glorious days in September the courtyard of the Otsego County Campus will be transformed into an outdoor Artisan Festival. This festival will be held in conjunction with the annual Fine Arts on the Lawn at the Cooperstown Art Association. Main Street will come alive with a weekend full of arts and music.

*This is free and open to the general public.*

## Set up & Parking

- All vendor spaces are pre-assigned. Standard spaces are 10x10. (Larger spaces available for an additional, pre-paid fee). Vendors may not relocate from their assigned location.
- Exhibitors must be able to set up on grass. Upon arrival please check in with event staff to help find your booth location.
- Vendors are responsible for bring all materials needed to set up their booth including tent, stakes, tables, chairs, rope, table cloths, etc.
- Displays should be able to withstand crowds and inclement weather. Please remember the Cooperstown Artisan Festival is a rain or shine event.
- Vendors may begin setting up at 6:00am on Saturday, September 1<sup>st</sup>.
- Vendors must be set up and ready for viewing promptly at 9:45am on Saturday, September 1<sup>st</sup> and Sunday September 2<sup>nd</sup>.
- Vendors may not close their exhibit until 5:00pm on Saturday, September 1<sup>st</sup> and may not begin break down until 5:00pm Sunday, September 2<sup>nd</sup>. Leaving early without the permission from the Cooperstown Chamber of Commerce may make you ineligible for admission to exhibit at any future events.
- Vendors are responsible for removing all belongings including boxes, trash, etc. by 7:00pm on Sunday September 2<sup>nd</sup> and leaving the property, including parking lot, as found.
- Exhibitors will be responsible for bringing tent, tables, chairs, etc. and will be responsible for transportation from vehicle to booth space. Bringing a dolly or a cart is highly recommended. All vendor spots will be easily accessible by sidewalk.
- One car limit in vendor parking lot, additional parking available nearby. (See map.) Please do not leave cars in vendor parking overnight.

## Jury Process

- All interested artists, crafters and makers should submit an application to the Cooperstown Chamber of Commerce. Applications can be found at [cooperstownartisanfestival.info](http://cooperstownartisanfestival.info) or by contacting the Chamber directly.
- Images of your work and images of past booth set-ups should be included with the application.

- During the Cooperstown Artisan Festival a panel of secret shopper judges will visit each exhibitor booth and choose the top three (3) exhibitors. The judges will be making their choices based on overall appearance of the booth and quality of product being exhibited.
- The three exhibitors chosen by the judges will receive a ribbon that they may display on their booth for the duration of the weekend. The 1<sup>st</sup> place winner will receive automatic acceptance to the 2018 Cooperstown Artisan Festival and a 10x10 space free of charge. The 2<sup>nd</sup> and 3<sup>rd</sup> place winners will receive automatic acceptance to the 2018 Cooperstown Artisan Festival and 50% off of vendor fees.

### Vendor Details

- All items sold at vendor booth must be original work produced by the artist, crafter or maker or an associate. In the event that a vendor is found selling non-original items they will be asked to leave immediately without refund.
- Vendors must be 18 years of age (or older) or accompanied by an adult.
- Vendors shall comply with all federal, state and local laws.
- Vendors are responsible for obtaining all permits and licenses' necessary to carry out activities of the show.
- Vendors must have a valid NYS Sales Tax Identification number and are responsible for the collection of sales tax. (Visit [www.tax.state.ny.us](http://www.tax.state.ny.us) for more information.)

### Grounds Rules

- Electricity availability is very limited and will only be available to those pre-approved vendors.
- Please refrain from smoking within 100 feet of the Cooperstown Artisan Festival.
- No illegal substances will be tolerated.
- Westcott Security Company will be providing overnight security on Saturday, September 1<sup>st</sup>.
- The Cooperstown Chamber of Commerce, Village of Cooperstown, Otsego County or hired security will not be responsible for any injury or loss that may arise to vendor, goods, or property, no matter what the cause.
- The Cooperstown Chamber of Commerce reserves the right to change policies and procedures of this event at any time.

❖ ***Vendors in violation of the rules of the Cooperstown Artisan Festival may be asked to leave and may be ineligible for readmission to future events.***

**The Cooperstown Chamber of Commerce thanks you for being part of the Cooperstown Artisan Festival. We are looking forward to a fabulous weekend and the continuance of a wonderful new Labor Day weekend tradition in Cooperstown, NY.**

